

# PTA FORMS – INSTRUCTIONS



## **DUES FORM** *(green)*

Please return the Dues Form in the enclosed envelope **by Wednesday, September 14.**

### **Membership**

Please help us achieve the New Jersey PTA 100% Family Membership Award by becoming a PTA member. Your membership and support are critical to the PTA's success and ability to continue support of our schools. Membership entitles you to be a voting member of the Mountainside PTA and receive one copy of the PTA Handbook and Student Directory (see below) per address. The membership dues fee is \$7.00 per parent or guardian.

### **Party Money**

The Mountainside PTA collects money from parents and guardians to provide funds for in-school Halloween and Holiday celebrations. Volunteers serve as class parents, who plan, shop, bake, serve, and execute activities for these celebrations -- the party funds are used to support these efforts and offset costs. The fee is \$10.00 per student.

### **Direct Contribution**

See enclosed welcome letter.

## **STUDENT DIRECTORY FORM** *(blue)*

Please return the Student Directory Form in the enclosed envelope **by Wednesday, September 14.**

### **Student Directory**

The Student Directory contains class rosters and the following student information: child's name, parents' names, email address, address and telephone number. To have your child(ren) included in the Directory, you must complete the **Student Directory Information and Authorization Form 2016-2017**. If you do NOT wish to have your child included in the Directory, please check the appropriate option, sign and return so we do not send you any reminders.

## **VOLUNTEER FORM** *(white)*

Please return the Volunteer Form in the enclosed envelope **by Wednesday, September 14.**

### **Volunteers**

The PTA's success is dependent upon the volunteer efforts of its membership. Please consider volunteering to help with one or more of the events listed on the **Volunteer Form 2016-2017**.

## **COLLECTION ENVELOPE**

This is provided for your convenience and also to assist in processing the many forms received. Please place completed forms along with cash or check in this envelope and return to school **by Wednesday, September 14.**

Please contact Mountainside PTA President Kelly Wu via email, [kchwang@rocketmail.com](mailto:kchwang@rocketmail.com) with any questions, ideas or suggestions.